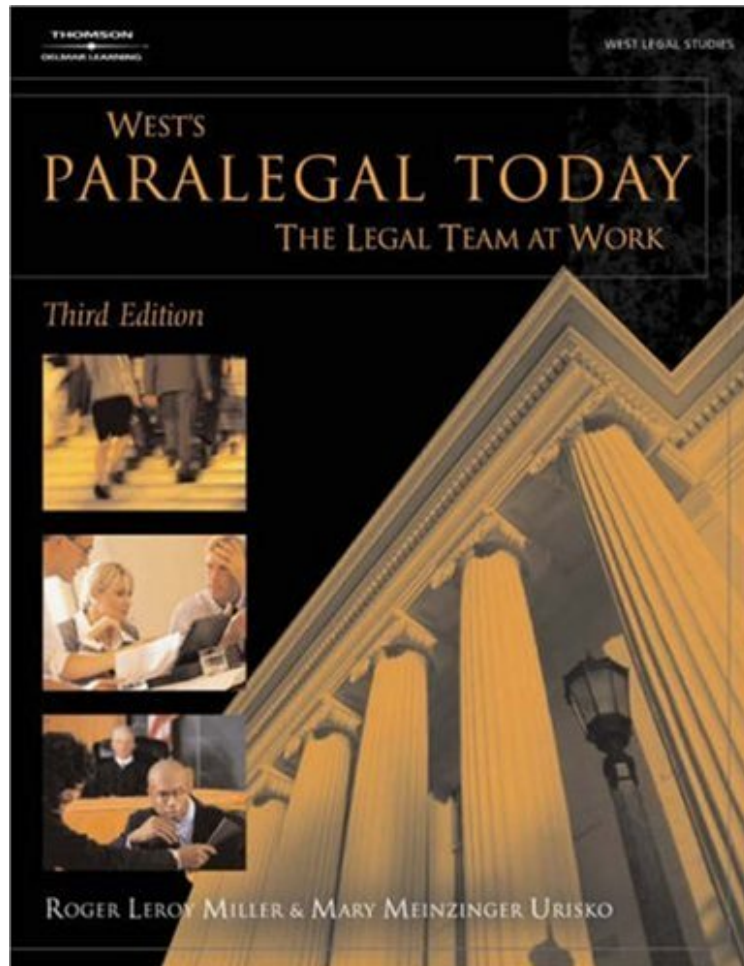


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annoying.

This text takes a completely different approach to teaching paralegal skills in the classroom, bridging the gap between classroom learning and on-the-job realities. The authors carefully designed the full-color text and features to give students a glimpse of the types of situations and demands that they may encounter as professional paralegals. Students will become proficient in all the fundamental areas of paralegal studies and substantive law while studying this comprehensive text. All of the basic areas of paralegal studies are covered in this book such as careers, ethics, professional responsibilities, pretrial preparation, trial procedures, criminal law, legal interviewing, investigation, legal research, computer-assisted legal research, legal analysis, and legal writing. Exercises at the end of each chapter provide students with opportunities to apply the concepts and skills discussed in a variety of different formats. The text has been fully updated to reflect changes in the law and trends in the paralegal profession.

About the Author Roger LeRoy Miller has served on the faculty of several universities, including the University of Washington, Clemson University, and the University of Miami School of Law. As professor he has taught intellectual property law, entertainment law, and other subjects. A widely published and respected author, his work has appeared in the Insurance Counsel Journal, Defense Research, California Trial Lawyers Journal, Antitrust Bulletin, Wisconsin Law , and Connecticut Law . He has authored or co-authored numerous authoritative textbooks on law, including BUSINESS LAW: TEXT CASES, BUSINESS LAW TODAY: TEXT SUMMARIZED CASES, and THE LEGAL ENVIRONMENT TODAY. He completed his studies at the University of California at Berkeley and University of Chicago. Mary Meininger is the paralegal program chair at Madonna University. She is highly respected and is an active member of AAFPE.