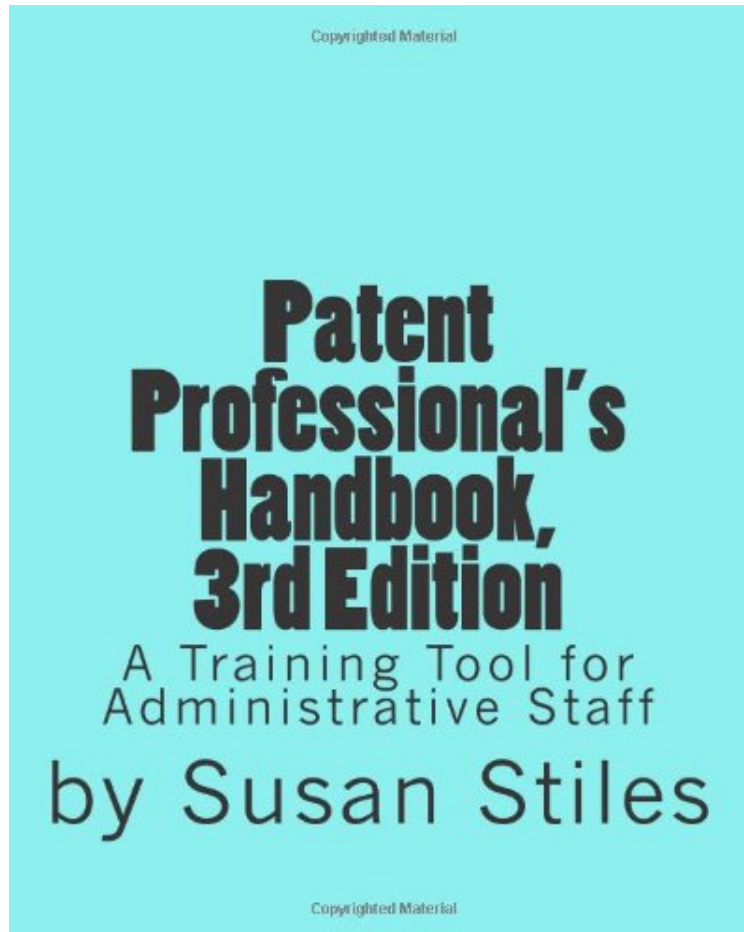


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# Patent Professional's Handbook, 3rd Edition: A Training Tool for Administrative Staff

*Susan Stiles*

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This Handbook has been updated to be aligned with the America Invents Act of 2011.The purpose of this Patent Professional's Handbook is to be a handy, ready reference guide for administrative staff, paralegals, support professionals in patent law firms and IP departments. As a reference guide, it is hoped that this will reduce the amount of instruction time a Registered Patent Practitioner or Patent Agent must spend with his/her staff. The arrangement of

the topics facilitates thorough initial patent filings through issuance and maintenance. Many useful features include tables, diagrams, charts, glossary, key terms, and examples to illustrate the points made in this Handbook.